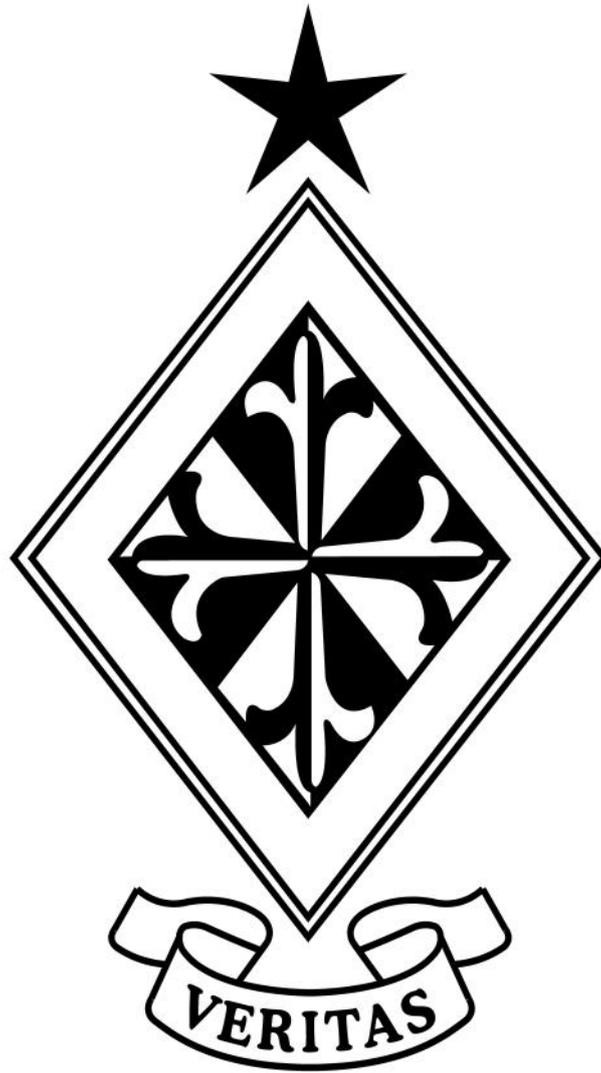


# St Catherine's School



*Learning today,  
Leading tomorrow*

**SCHOOL FEE DISCOUNTS POLICY**

## **POLICY GOVERNING THE AWARDING OF DISCOUNTS ON SCHOOL FEES**

1. St Catherine's School may, from time to time and at its sole discretion, award fee discounts to deserving pupils who qualify for such awards based upon various criteria.
  
2. Awards fall under the following categories:
  - 2.1 Scholarships
  - 2.2 Bursaries
  - 2.3 Financial Assistance
  - 2.4 Early Payment Discounts
  - 2.5 Sibling Rebates
  - 2.6 Staff Rebates

### **2.1 SCHOLARSHIPS**

Scholarships are awarded annually to pupils in Grade 8 who have achieved meritorious results in the Scholarship Examination. The awards are made by the Scholarship Committee, which consists of the Head of School, Senior School Principal and the school's Marketer. The number of scholarships and the value of each scholarship will be determined on an annual basis and will depend on the availability of funds. Should a recipient maintain a satisfactory standard of conduct and academic progress, the scholarship will remain in place for the duration of the pupil's enrolment at the school. Scholarships are awarded to both internal and external applicants.

### **2.2 BURSARIES**

Bursaries may be awarded to deserving pupils who do not qualify for scholarships. Bursaries are awarded by the Scholarship Committee and are allocated to pupils who have displayed an exceptional or unique talent or ability in an area of activity other than academics (viz. sport, music, drama etc.) Bursaries are renewed annually and are predicated on ongoing achievement.

### **2.3 FINANCIAL ASSISTANCE**

Limited financial assistance is provided for deserving pupils who demonstrate financial need. Parents are required to apply for assistance on the prescribed form and to submit applications to the Head of School before the end of September each year. The Head of School will consider each application, taking into account the severity of the need for assistance, the pupil's conduct and academic progress and the school's limited resources. Successful applicants will be granted assistance for one academic year only and will be required to re-apply should their situation not improve. Parents will be informed of the outcome of their application by the end of October each year.

## **2.4 EARLY PAYMENT**

Discount for early payment of fees will be granted to parents who settle their fee account in full by the last school day of January each year. The quantum of the discount is approved by the Board Executive and is adjusted from time to time, and will be published in the annual fee schedule which is made available to parents in October each year.

## **2.5 SIBLING REBATES**

Sibling rebates are awarded to families with more than one child enrolled in the school. The Board Executive reviews and adjusts the quantum of these rebates from time to time.

## **2.6 STAFF REBATES**

Staff rebates are awarded to staff members who are in the full-time, permanent employ of the school and are for the exclusive benefit of their children. The rebate is set at 50% of the annual fee and applies only to the fee portion of the fee account. All additional charges are for the account of the staff member concerned. Staff rebates are stipulated in the employee's contract of employment.

- 3.** Pupils who qualify for a discount on fees may only receive the benefit of ONE category of fee discount, even though they may qualify in more than one category. The determination of which single discount category will be applied rests with the parent in consultation with the Head of School.